

## Role Profile

### Assistant Director Communities & Neighbourhood

#### Overall position

- The Co-operative Neighbourhood Management Programme is one of the Council's top focuses for the coming years and presents a magnificent opportunity to deliver genuine change at a neighbourhood level working in conjunction with our committed Local Members and residents.
- This will involve the ongoing development, management and implementation of a multi £m programme of works and other activities/initiatives which are aimed at improving how our residents feel about the places in which they live.
- The programme is diverse – from garages refurbishment, infrastructure improvements and play area renewals through to softer but key co-operative working activities including neighbourhood planning and engagement.

#### The opportunity

- The Co-operative Neighbourhood Management Programme has significant resources attached and is far ranging from targeted investments within Wards through to the development of volunteering. There is much scope for innovation in this area working in conjunction with elected Members, residents and colleagues.
- Reducing crime and ASB is a key priority that is consistently highlighted within resident surveys and the candidate will oversee our Community Safety function and be a key point of contact for the Police and Crime Commissioners Office, the County Community Safety Unit, the Local Police Commander and other statutory partner agencies.
- This role also oversees our contract for management of the Council's Leisure Facilities as well as being responsible for our in-house Museum and arts related functions. We are currently reviewing our key built leisure facilities linked to plans to regenerate the Town Centre so this is an ideal time to get involved and help shape future provision.

#### What we are looking for

- Experience of major project/programme management and business case development would be advantageous, given the Council's leisure facility development ambitions.
- Experience working at a strategic level with partner agencies
- Significant experience of working with elected Members and/or Board Members and the ability to influence opinions to secure the best possible outcomes for the Council and the town
- A desire to challenge the norm, with the ability to translate this into innovative action locally
- Experience working with contracts and developing commercial propositions
- Great interest in developing strategies as well as leading projects / programmes and change initiatives